

**APPROVED**  
EVELINE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
EVELINE TOWNSHIP HALL  
8525 FERRY ROAD  
EAST JORDAN, MI 49727  
CHARLEVOIX COUNTY  
TUESDAY JUNE 10, 2025  
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Marc Pellegrino with the Pledge of Allegiance.

**ATTENDING:** Board members present Trustee Eric Beishlag, Clerk Sandi Whiteford, Supervisor Marc Pellegrino, Trustee Rob Reynolds and Treasurer Ron Chapman. Zoning Administrator Will Trute, David Grayson, David Howland and Bill Borland were also present.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the minutes of May 13, 2025 as presented. Motion supported by Mr. Beishlag. Motion approved. Mr. Chapman made a motion to approve the minutes of May 13, 2025 CLOSED SESSION as presented. Motion supported by Mr. Beishlag. Motion approved. Mr. Beishlag made a motion to approve the minutes of May 27, 2025 Budget Workshop as presented. Motion supported by Mr. Chapman. Motion approved. Mr. Beishlag made a motion to approve the minutes of June 3, 2025 Budget Workshop as presented. Motion supported by Mr. Chapman. Motion approved.
5. **PAYMENT OF BILLS:** Mr. Beishlag made a motion to approve payment of bills in the amount of \$16,205.32. Checks numbered 1911 to 1935, as well as tax payment to the United States Treasury. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

6. **TREASURER'S REPORT:** As of May 31, 2025, the General Fund balance, including Michigan Class \$1,804,193.71, Horizon CD \$1,055,610.68 and the General Fund Checking of \$42,927.96 is \$2,902,732.35. Escrow of \$6,004.35 reported is for

information only. Funds do not belong to Eveline Township. Road Fund Checking \$8,270.33, Michigan Class Road Fund \$851,620.64, Total Road Fund \$859,890.97. Fire and Ambulance Fund Checking \$6,404.23, Michigan Class Fire and Ambulance \$374,836.92, Total Fire/EMS \$381,241.15. Tax Account Checking \$62,383.76 Michigan Class Fund \$22,017.49, Total Tax Account \$84,401.25. Accounts balance with Clerk, supported by the balance sheet.

7. **COMMUNICATIONS**: Mr. Chapman received a phone call regarding a speed study request for Phelps Road from M-66 to the lake. Mr. Chapman will contact the Charlevoix County Road Commission regarding the request.
8. **PLANNING COMMISSION REPORT**: Completed Ordinance 4.20 amendment. Held discussions regarding moving forward with reviews.
9. **SPLIT COMMITTEE REPORT**: Two splits in progress.
10. **ASSESSOR REPORT**: Here is an update of some assessing items.
  - Balanced all post MBOR totals with the County and State of Michigan.
  - Sent in required reports to the State of Michigan for personal property reporting and any special assessment reports
  - Sent in information with current PRE totals to Charlevoix County for tax bill printing.
  - Property inspections will be ongoing throughout the summer and fall. We usually have our vehicles marked and photo ID when out in the township doing property inspections.
  - Processed VA Exemptions for 2025
  - Weekly processing of deeds, property transfer affidavits and PRE exemptions is ongoing.
  - Attended several land division committee meetings
11. **ZONING REPORT**: Zoning Administrator Trute provided a year-to-date 2025 report of zoning activity. He reported he is investigating boat complaints. Mr. Trute would like to apply to the State of Michigan to be able to check ownership of a boat by MC number. The Board of Trustees agreed it would be beneficial and authorized Mr. Trute to proceed with the application. He also reported the activities related to the Hugen and Whims vs Nasson Charlevoix Circuit Case for which he received a subpoena to testify.

Mr. Trute contacted ABC Landscape and discussed continued preparation of the cemetery property. ABC Landscape indicated that the work would be completed near the end of June. Following discussion, Mr. Reynolds will work with a small committee to develop plot numbers and sizes as well as a layout for the new cemetery. Mr. Reynolds will report at the July meeting with a preliminary layout. Mr. Chapman will contact the surveyors from Ferguson and Chamberlain for

surveying the cemetery and marking the plots once the landscape work is completed. He will also contact the Health Department for any needed updates and information.

- 12. ROAD BIDS:** Following review of the received bids, Mr. Beishlag made a motion to approve acceptance of the Tri-County Excavating Group bid for \$138,919.75 to perform the requested work on .26 miles of Birch Terrace, from M66 to road end with a completion date of October 10, 2025. Motion was supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

- 13. DAVID GRAYSON – BIKE PATH/LANE:** Mr. Grayson introduced himself and spoke of his experience with biking and bike paths. Supervisor Pellegrino inquired as to widening the shoulder of Ferry Road/Lakeshore Road. Mr. Grayson suggested painting the bike path and considering rumble strips. He spoke of the League of Michigan Bicyclists and possible grant opportunities as well as possible MDOT grant opportunities. He proposed to research grants. Providing information on matching funds, length of time allowed for project start and completion, regulations and specifications as well as other aspects of a bike lane grant opportunity. Mr. Reynolds will follow up with Mr. Grayson for hourly charge and report back to the Board of Trustees at the July meeting. Mr. Chapman will make contact with TAP for more information.

- 14. ORDINANCE 4.20:** Following discussion Mr. Chapman made a motion to approve the amendment to Ordinance 4.20 Recreational Vehicles to read in its entirety as follows, Short time use only. Occupancy of no more than forty (40) days per year may be allowed for a recreational vehicle if it is self-contained or has an approved sanitary system. No permit shall be required. The recreational vehicle shall be parked observing all applicable zoning ordinance setbacks and other requirements. Motion was supported by Mr. Pellegrino. Motion approved.

- 15. CLEAN UP DAY UNE 21, 2025:** Mr. Chapman is placing the cleanup day sign for Shaw Road and Mr. Reynolds will place the sign for Ridge Road.

- 16. BUOYS:** Mr. Chapman presented a quote for a new buoy to replace the damaged buoy. Mrs. Whiteford made a motion to purchase the buoy to replace the damaged buoy for up to \$1000.00. Mr. Beishlag supported the motion.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

**17. 2024/2025 BUDGET AMENDMENT:** Mrs. Whiteford presented the following resolution to approve a budget amendment. Resolution # 0610 of 2025, Resolution to amend the 2024/2025 Township Budget. Whereas General Fund Fire costs were higher than expected \$32,250.00 shall be reallocated from reserves to Fire General Fund. Whereas EMS General Fund costs were higher than expected due to necessary changes in providers, \$48,700.00 shall be reallocated from reserves to EMS General Fund. Mr. Beishlag made a motion to approve resolution # 0610 of 2025 amending the budget for both fire and EMS costs. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved

**18. 2025/2026 BUDGET PROPOSED BUDGET:** Following discussion the line item for Parks and Rec Professional Services was allotted \$5,000.00. Mr. Beishlag made a motion to approve posting and present at the Public Hearing on Tuesday June 24, 2025 the proposed 2025/2026 proposed budget. Motion supported by Mr. Chapman. Motion approved.

**19. PUBLIC COMMENT – NON-AGENDA ITEMS:** No Comments received.

**20. BOARD COMMENTS.** Mr. Reynolds will deliver a card to the Vrondran family from the board.

**21. ADJOURNMENT:** There being no further business before the board at 9:05 p.m. Supervisor Pellegrino adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk